

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

October 2, 2012

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, and Mrs. Ryan. Mr. George arrived at 7:20 PM. Mr. Denman was absent. Also present were Mr. Collins and Mr. Hollick.

APPROVAL OF MINUTES

A motion was made by Mr. Luoto and seconded by Ms. Simms George to approve the regular session meeting minutes of September 18, 2012 as presented. The motion was passed unanimously by Mr. Luoto, Mr. Valarioti, Ms. Simms George, Mrs. Ross and Mrs. Ryan.

BILLS AND PAYROLL: Warrants were on the table for signatures.

AUDIENCE

Alisha Doughty and her parents were present to discuss her participation in the Rhode Island School of Design summer art program. She discussed her experience and presented samples of her artwork for members to view. She and her parents thanked the committee for their part in making the program affordable for Alisha. They were thanked and they left the meeting.

Mr. George arrived at 7:20 PM.

POLICY DEVELOPMENT

Members attempted a second reading of Policy ADDA, C.O.R.I Requirements. Discussion followed regarding suggested changes to the policy. Members requested that a final copy of the policy be presented at the next meeting for a second reading and vote.

Members conducted a second reading of Policy BEDB, Order of Business. Members requested that the Pledge of Allegiance be added to the order. A motion was made by Ms. Simms George and seconded by Mr. George to approve the policy as amended. The motion was passed unanimously by Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan.

A second reading of the job description for Library Media Specialist was conducted. A motion was made by Mr. Luoto and seconded by Mr. George to approve the job description. The motion was passed unanimously by Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan. Members also requested that a final copy of the job description be included in the packets for the next meeting.

Members conducted a second reading of the proposed changes to the Practical Nursing Handbook. Members discussed a change to the handbook. A motion was made by Mr. Luoto and seconded by Mr. George to approve the handbook as amended. The motion was passed unanimously by Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan.

Members discussed Policy DN, Sale of Surplus Equipment. Mr. Collins requested the policy be tabled until the next meeting, when he will have more information available.

ASSISTANT SUPERINTENDENT'S REPORT

Mr. Collins updated the committee on the recent fire in the dust collection unit in the House Carpentry shop. He noted he will keep the committee informed as the repair process moves forward.

Mr. Collins next discussed his mailed report as follows:

- FY14 Budget Development – A detailed report of the development of the FY14 budget was discussed.
- MSBA Update – Mr. Collins, Mr. Hollick and Mrs. Ryan each gave a report on recent activities of the Building Committee and progress made on the project.
- School Lunch Update – Mr. Collins informed the committee that, as suggested by the students at a previous meeting, water is now offered as part of the school lunch.
- Notification of a Mortgage Application pending by the Assabet Valley Collaborative – for information only

PRINCIPAL'S POST

Mr. Hollick gave a verbal report on the following:

- Sixty seniors have been awarded the Adams Scholarship; a breakfast will be held for the students; members will be notified when a date has been set.
- A college financial planning meeting was held for parents on October 2, 2012.
- Homecoming week activities
- Recruitment booths at community fairs in Marlborough, Maynard and Hudson
- Mr. Mansfield and Metal Fab students participated in the Forge-In in Fitchburg.
- The AMSA charter school has shown interest in continuing the agreement to have their students participate in wrestling and hockey – also several AMSA students have shown interest in participating in the FIRST program.
- Parent/Teacher night will be held on October 23.

PROGRAM ADVISORY COMMITTEE

A recommendation was made by the Administration that the District School Committee appoint Tony Raiano to the Precision Machining Program Advisory Committee; Kaitlyn Keefe to the Business Technology Program Advisory Committee; Krista Kelly to the Business Technology Program Advisory Committee; Daniel Kissane to the Business Technology Program Advisory Committee; Matthews Lyons to the Business Technology Program Advisory Committee; and Angela Jenkins to the Health Technology Program Advisory Committee. A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously by Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan.

Members received a copy of the meeting minutes for the September 18, 2012 meeting of the Business Technology Program Advisory Committee.

At 8:40 PM, a motion was made by Mr. Luoto and seconded by Mr. George to go into Executive Session for purposes of approving executive session minutes of a previous meeting. The motion was passed by a vote of 6-0. Voting "yea" on the motion were Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan. There were no "nay" votes.

At 8:45 PM, a motion was made by Mr. Luoto and seconded by Mrs. Ross to go out of Executive Session and adjourn the meeting. The motion was passed by a vote of 6-0. Voting "yea" on the motion were Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto and Mrs. Ryan. There were no "nay" votes.

The minutes herein were recorded by the Clerk, approved by the Committee and so noted in a subsequent record.

Joseph A. Valarioti, Secretary