

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

November 13, 2012

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan. Mr. Denman was absent. Also present were Mrs. Nawrocki and Mr. Collins.

SIGNING OF UNIT A AND UNIT B CONTRACTS

Tom Martinelli, Union President, was present to sign the contracts on behalf of the union. A motion was made by Ms. Simms George and seconded by Mr. George to authorize Mrs. Ryan to sign the contracts on behalf of the School Committee. The motion was passed by a vote of 6-0. Voting in favor of the motion were Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan. There were no “nay” votes.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Mr. Luoto to approve the regular session meeting minutes of October 23, 2012. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

BILLS AND PAYROLL: Warrants were on the table for signatures.

AUDIENCE

Student representatives were present to report on the activities of the Student Council, the National Honor Society, SkillsUSA, Fall sports teams and Class Officers.

SUPERINTENDENT-DIRECTOR’S REPORT

Mrs. Nawrocki discussed her mailed report as follows:

- State Initiatives update which included Massachusetts Common Core, Education Evaluator System, Rethinking Equity and Teaching for English Language Learners (RETELL), World Class Instructional Design Assessment (WIDA), Assessing Comprehension and Communication in English State-to-State (ACCESS) , along with several other ongoing initiatives. Updates will continue throughout the year.
- Assabet Valley Collaborative FY13 Quarterly Report to Member School Committees, dated October 2012

BUDGET

Russ Mangsen was present to discuss the status of Technical Programs for FY13 and FY14. He walked the committee members through the mailed report and discussed each program’s status and projected outlook.

ASSISTANT SUPERINTENDENT'S REPORT/BUDGET REPORT

Mr. Collins discussed his mailed report as follows:

Two financial breakdowns of senior health plans, one that reflects the status quo, and one that reflects a set of different options were discussed. Mr. Collins outlined the differences in plans. A motion was made by Mr. Luoto and seconded by Mr. George to keep the senior health plan options the same as last year, as recommended by the Insurance Advisory Committee. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

Mr. Collins discussed the outline for temporary space planning during the construction period. He noted that he will keep the committee updated as the project moves forward.

Mr. Collins made a recommendation that the District School Committee approve a request for two overnight community service projects to be undertaken in the spring. A motion was made by Mr. Luoto and seconded by Mr. George to approve the recommendation. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

Mr. Collins walked the committee through the PowerPoint review of the Employee Insurances portion of the FY14 budget.

Mr. Collins will investigate the possibility of establishing a stabilization fund.

COMMUNICATIONS

The following communications were received and/or discussed:

- Letter from Bruce Long, Electrical Wiring Instructor, to Wayne Griffin Electrical thanking them for recent donations to the Electrical Wiring department
- Letter from State Senator Harriette Chandler congratulating Assabet Valley on receiving the MSBA grant for the repair project
- Copy of the publication, Tomorrow's Tech, announcing the Assabet Valley Auto Tech program as one of their School of the Year contenders

PERSONNEL MATTERS

Members received copies of two letters of resignation from staff members.

A motion was made by Mr. Luoto and seconded by Mrs. Ross to authorize the administration to post, advertise and fill the position of Paraprofessional in the Math Department. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

PROGRAM ADVISORY COMMITTEE

A recommendation was made that the District School Committee appoint David Borrus to the Metal Fabrication Program Advisory Committee for a period of four years. A motion was made by Mr. Valarioti and seconded by Mrs. Ross to approve the recommendation. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

OTHER

Mr. Valarioti made a request that School Committee meetings begin at 6:30 PM. A motion was made by Mr. Valarioti and seconded by Mrs. Ross to hold School Committee meetings at 6:30 PM for one month to see if the time works better for members. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

Mr. Luoto informed the Committee that, in accordance with policy, he is notifying members that he has ordered five cooked turkeys from the Food Trades program in an amount that may exceed \$100. He noted that he will be donating the turkeys to a homeless mission in Worcester.

At 9:10 PM, a motion was made by Mr. Luoto and seconded by Ms. Simms George to go into Executive Session for purposes of approving executive session minutes of a previous meeting. The motion was passed by a vote of 6-0. Voting “yea” on the motion were Mrs. Ross, Ms. Simms George, Mr. George, Mr. Valarioti, Mr. Luoto, and Mrs. Ryan. There were no “nay” votes.

At 9:15 PM, a motion was made by Mr. George and seconded by Mr. Luoto to go out of Executive Session and adjourn the meeting. The motion was passed unanimously by Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Luoto, Mr. George and Mrs. Ryan.

SUPPORTING DOCUMENTS

- Meeting Agenda
- Proposed Meeting Minutes from October 23, 2012
- Superintendent’s Report dated November 13, 2012
 - Status Report Assabet Valley – State Initiatives October 2012
 - Assabet Valley Collaborative FY13 Quarterly Report to Member School Committees, October 2012
- Memo from Russ Mangsen re: Status of Technical Programs for FY13 and FY14
- AVRVD – Senior Plan Renewals
- Fiscal & Operations Update Memo
- Main Sea Coast Mission webpage printout
- FY14 Employee Insurances Budget
- Tomorrow’s Tech Magazine
- Letter of Resignation from Michelle Felix
- Letter of Resignation from Fred Lonardo
- PAC Recommendation, Letter of Intent and resume from David Borrus
- Program Advisory Agenda/Minutes for CPWD dated 9-18-12
- Program Advisory Agenda/Minutes for Metal Fabrication dated September 2012
- Proposed Executive Session meeting minutes from October 23, 2012

The minutes herein were recorded by the Clerk, approved by the Committee and so noted in a subsequent record.

Joseph A. Valarioti, Secretary