

**ASSABET VALLEY REGIONAL VOCATIONAL  
DISTRICT SCHOOL COMMITTEE**

May 21, 2013

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Mrs. Ross, Mr. Denman and Mrs. Ryan. Mr. George arrived at 7:05 PM. Mr. Valarioti was absent. Also present were Mrs. Nawrocki, Mr. Collins and Mr. Hollick.

**APPROVAL OF MINUTES**

A motion was made by Ms. Simms George and seconded by Mr. Denman to approve the regular session meeting minutes and to approve and release the Executive Session meeting minutes of May 7, 2013 as presented. The motion was passed by Ms. Simms George, Mr. Denman and Mrs. Ryan. Mrs. Ross voted present due to her absence from the May 7 meeting.

**BILLS AND PAYROLL:** Warrants were on the table for signatures.

**AUDIENCE**

Representatives from the Friends of Assabet Valley Football were present to give a PowerPoint presentation regarding a Feasibility Study for the improvement of the athletic fields which include the track.

Mr. George arrived at 7:05 PM.

Mr. Collins made a recommendation that the District School Committee approve the use of up to \$25,000 from the FY14 budget to engage an architectural firm to complete a Feasibility Study. A motion was made by Mr. George and seconded by Mrs. Ross to approve the recommendation. The motion passed unanimously.

Mr. Gahagan joined the meeting to give an overview of the clubs and activities offered at Assabet Valley as requested by a member at a previous meeting. He was thanked and he left the meeting.

**SUPERINTENDENT-DIRECTOR'S REPORT**

Mrs. Nawrocki gave a verbal report regarding the Superintendent-Director's evaluation. She informed members that she has supporting information to assist members with the evaluation process.

Mrs. Nawrocki also provided information on teacher recommendations.

**POLICY DEVELOPMENT**

Members conducted a second reading of the proposed 2013-2014 Student Handbook. A motion was made by Mr. George and seconded by Ms. Simms George to approve the Handbook. The motion was passed unanimously.

Members conducted a first reading of the proposed changes to the 2013-2014 LPN Handbook. A motion was made by Mr. George and seconded by Mrs. Ross to approve the first reading. The motion was passed unanimously.

### **ASSISTANT SUPERINTENDENT'S REPORT**

Mr. Collins made a recommendation that the District School Committee approve the submission of the application for establishment of a Marine Corps National Defense Cadet Corps Unit starting in the 2014-2015 school year. A motion was made by Mrs. Ross and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously.

Mr. Collins updated the committee on the building project.

### **PRINCIPAL'S POST**

Mr. Hollick gave a verbal report on the following:

- A request was made by SkillsUSA program advisors to take an out-of-state field trip to Kansas City, Missouri from June 24<sup>th</sup> through June 28<sup>th</sup> to allow qualifying Assabet students to compete in the National Conference. A motion was made by Mr. George and seconded by Mrs. Ross to approve the trip. The motion was passed unanimously.
- The math department made a request to take 67 freshmen to "Eureka" at Rhode Island College's Performing Arts Center on May 24, 2013. A motion was made by Ms. Simms George and seconded by Mr. George to approve the request. The motion was passed unanimously.
- Gabriel Gomez has scheduled a visit to Assabet Valley for May 24, 2013.
- Senior awards will take place on May 30, 2013.
- Graduation will take place at the DCU Center on June 1, 2013.
- Seventeen Health Tech seniors passed the national EKG exam. A picture of the students was circulated for members to see.
- Three Health Tech students passed the national certificate exam for Medical Assistant.
- The School Committee requested that a letter of congratulations be sent to the Health Tech students.

### **PERSONNEL MATTERS**

A recommendation was made by Mrs. Nawrocki that the District School Committee approve a child rearing leave for Lauren Favulli for the 2013-2014 school year. A motion was made by Mr. George and seconded by Mrs. Ross to approve the recommendation. The motion was passed unanimously.

### **COMMUNICATIONS**

- Letter from Mrs. Nawrocki to the Hudson Board of Selectmen requesting appointment of a new District School Committee representative from Hudson
- Letter from Federal Student Aid re: Final Program Review Determination

**NEW BUSINESS**

A recommendation was made by Mrs. Nawrocki that the District School Committee vote to appoint Patrick Collins to the Assabet Valley Collaborative Board of Directors, effective July 1, 2013. A motion was made by Ms. Simms George and seconded by Mr. George to approve the recommendation. The motion was passed unanimously.

Mrs. Nawrocki informed Committee members of an offer to sell property adjacent to the school property. This will be further investigated. Attorney Rowe will be asked to attend a June or August school committee meeting.

A motion was made by Mrs. Ross and seconded by Mr. Denman to appoint Ms. Simms George, Mr. George and Mrs. Ryan to the OPEB Trust Board of Trustees. The motion was passed unanimously.

**PROGRAM ADVISORY COMMITTEE**

Members received a copy of the Health Technologies Meeting minutes of May 1, 2013 for review.

At 8:50 PM, a motion was made by Mr. George and seconded by Mrs. Ross to adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk. approved by the Committee and so noted in a subsequent record.

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Joseph A. Valarioti, Secretary

**Accompanying Paperwork – School Committee Meeting of May 21, 2013**

- Meeting Agenda
- Proposed regular session and Executive Session meeting minutes of May 7, 2013
- Hard copy of the PowerPoint presentation from the Friends of Assabet Valley Football
- Clubs & Activities Informational packet
- Proposed changes to the 2013-2014 Student Handbook copy
- Proposed LPN Handbook copy
- Fiscal and Operations Update – May 21, 2013
- Copy of Marine Corps Junior ROTC Program Unit Application
- Copies of requests by two groups to take out-of-state trips
- Memo recommending approval of a maternity and child rearing leave
- Letter from Mrs. Nawrocki to the Hudson Board of Selectmen requesting appointment of a new District School Committee representative from Hudson
- Letter from Federal student Aid re: Final Program Review Determination
- Memo from Mrs. Nawrocki to School Committee members recommending appointment of Patrick Collins to the Assabet Valley Collaborative Board of Directors
- Recommendation to appoint members to the OPEB Trust Board of Trustees
- Program Advisory meeting minutes of May 1, 2013 from Health Technologies