



**ASSABET VALLEY REGIONAL VOCATIONAL DISTRICT
SCHOOL COMMITTEE**
Chairman: Lynn G. Ryan

MEETING AGENDA
Tuesday, December 18, 2012 at 6:30 PM

Meeting will be held in the School Committee Conference Room at the Assabet Valley Regional Technical High School, 215 Fitchburg Street, Marlborough, MA.

ESTIMATED TIME	AGENDA ITEM
	PLEDGE OF ALLEGIANCE
6:30-6:35 PM	APPROVAL OF MINUTES ~ VOTE: To approve the minutes of the previous meeting(s). Bring enclosed.
6:35-6:40 PM	BILLS AND PAYROLL ~Warrant(s) on table for Committee signatures
	AUDIENCE
6:40-6:50 PM	~ Russ Mangsen will be present to discuss carpentry project. ~ VOTE: To approve carpentry project request. Bring your copy.
6:50-6:55 PM	~ Student Representative Report
6:55-7:00 PM	~ To hear from any individual recognized by the Chairman who wishes to express an opinion on matters currently before the Committee
7:00-7:10 PM	SUPERINTENDENT-DIRECTOR REPORT ~ To hear updates from the Superintendent-Director. Bring enclosed.
7:10-7:20 PM	POLICY ~ VOTE: 2nd Reading and vote of job description for Advisor of a Club or Activity. Bring your copy. ~ VOTE: 2nd Reading and vote of job description for Class Advisor. Bring your copy. ~ VOTE: 2nd Reading and vote of revised job description for Director of Continuing Education, as amended. Bring enclosed. ~ First Reading of revised job description for Coordinator of Practical Nursing. Bring enclosed.
7:20-7:30 PM	REPORT from ASSISTANT SUPERINTENDENT ~ To receive updates on MSBA project and FY14 budget. Bring enclosed.
7:30-7:40 PM	PRINCIPAL'S POST ~To hear report from Mr. Hollick. Bring enclosed.
7:40-7:50 PM	PERSONNEL ~ VOTE: To authorize administration to post, advertise and fill vacancies. Bring enclosed.
7:50-7:55 PM	OLD BUSINESS ~ VOTE: To post the position of Superintendent-Director.
7:55-8:05 PM	For the good of the school, to hear from any School Committee member recognized by the Chair.

Agenda prepared by Mary Jo Nawrocki, Superintendent-Director



Secretary, Assabet Valley Regional Vocational District School Committee

The listing of items are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.