

**Assabet Valley Regional Technical High School
School Committee
School Committee Meeting Minutes
Tuesday, December 6, 2016, 6:30 p.m.
School Committee Conference Room**

In Attendance: Bill Charbonneau; Laura Ross; Lynn Ryan; Paul George; Peggy Ayres

Absent:: Virginia Simms George; Chris Evers

Also Present: Ernest F. Houle; Kris Luoto; Mark Hollick; Dawn Bacon; Emily Blackwood

The meeting was called to order at 6:30 p.m. by the Chair.

Approval of Minutes

Peggy Ayres brought up the possibility of including more detailed information in meeting minutes. Members agreed to ask that their specific comments made or certain information discussed during a meeting be included in minutes in the future. Peggy read notes taken from the Joint Conference that she asked be included in the November 15 meeting minutes.

A motion was made and seconded to approve the meeting minutes of November 15, 2016, as amended.

Move: Lynn Ryan Second: Peggy Ayres Status: Passed

Bills and Payroll

A motion was made and seconded to approve Warrant Nos. 14-15, 1036-1038, 1052-1054, 1056-1060, and 5553-5556.

Move: Lynn Ryan Second: Peggy Ayres Status: Passed

Audience

Ms. Lawrence, JROTC Auxiliary Member, was present to give an overview of JROTC activities. Lynn Ryan asked for a printout of JROTC activities in the future.

Alyssia Berghaus and Charla Boles were present to give a Student Services Update for 2016. A handout was distributed to members. Alyssia walked the committee through the report and Charla gave an overview of the Special Education Department activities and goals.

Student Representative Report

No student representative was in attendance.

Policy Subcommittee Report

Bill Charbonneau gave an update on the activities of the subcommittee and what the plan is for approving the policies and the completed policy manual.

Superintendent-Director's Report

CPR audit update - Mr. Houle gave a summary of the exit meeting conducted with the audit team. Reports from MA DESE are expected in the spring and fall.

Assabet Valley Collaborative Update - Mr. Houle reviewed the report. Members received a copy of the School Committee report dated November 18, 2016. Discussion of a student incident on a bus involving non-AVC students and how AVC handled the situation and what the procedure will be going forward. Members were also informed that the administrative offices of AVC are temporarily relocated and looking for a new, permanent location. Lynn Ryan asked for clarification on how a purchase by the Collaborative would be handled and how it would affect the District.

MAVA Leadership Academy Update - Discussion of the goals of the Academy and recommendations for participants for this year.

Director of Business Operations Report

FY2017 Fiscal Operations Review – Members received an update broken down by function code. Kris reviewed the report with members.

FY2018 Budget Review – Members received a copy of a PowerPoint presentation focusing on Utilities costs for the District. Greg Lefter was present to explain water use and sewer costs. Greg discussed a sewer issue that was detected and corrected in the fall. Greg also reported on test results for lead in the water system. Results were 98% favorable and the areas of concern are being corrected.

A motion was made and seconded to approve the FY18 Preliminary Budget as proposed at \$20,294,000.

Move: Lynn Ryan Second: Laura Ross Status: Passed by a roll call vote. Voting 'Yea' on the motion were Lynn Ryan, Peggy Ayres, Paul George, Laura Ross and Bill Charbonneau. There were no 'Nay' votes. Lynn Ryan asked that there be an affirmation vote at the next meeting by members not present at this meeting.

Principal's Report

Freshman Shop Selection - Freshmen shop selection is about to begin. Members received a handout copied from the student handbook on how the process works.

Health Tech Program Earns State Approval – A recent on-site review by state officials has re-approved the CNA program. A copy of the letter was attached for member review.

School Events – The annual holiday concert will be held on December 15 and Exhibit Night will be held on December 7.

Communications

- Wicked Local article re: Assabet Valley school hosts Veterans Day ceremony
- Wicked Local article re: Robot games at Assabet Regional in Marlborough
- WB Journal article re: The bold next generation
- Boston Globe article re: Investment in vocational education is well worth it
- Boston Globe article re: 3,200 students on vocational education wait lists
- State House News Service Article re: Peisch, Spilka see Education Funding as 2017 Priority
- Copy of email from the Marlborough Mayor's Office asking to be copied on approved Assabet Valley School Committee meeting minutes

ACTE review - Peggy would like to submit a report of her experience at the December 20 meeting of her review of the ACTE conference. Lynn Ryan requested time on the agenda for the discussion at the December 20 meeting.

At 8:10, a motion was made by Lynn Ryan and seconded by Peggy Ayres to go into Executive Session for purposes of discussing matters pertaining to collective bargaining; it was noted that the Committee would not be returning to regular session. The motion was passed unanimously. Voting 'Yea' on the motion were Lynn Ryan, Peggy Ayres, Paul George, Laura Ross and Bill Charbonneau. There were no 'Nay' votes.

At 8:25 p.m., a motion was made by Lynn Ryan and seconded by Peggy Ayres to go out of Executive Session and adjourn the meeting. The motion was passed unanimously. Voting 'Yea' on the motion were Lynn Ryan, Peggy Ayres, Paul George, Laura Ross and Bill Charbonneau. There were no 'Nay' votes

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Laura Ross, Secretary

Accompanying Paperwork – Meeting of December 6, 2016

- December 6, 2016 Agenda
- Proposed meeting minutes of November 16, 2016
- Memo from Ernest Houle to the School Committee dated December 6, 2016 re: Warrant Vote
- Student Services Update 2016
- Superintendent-Director's Report to the School Committee dated December 6, 2016
- School Committee Update – 1st Report from Assabet Collaborative dated November 18, 2016
- Fiscal Operations Update 12.6.17
- FY2016 Assabet Valley General Fund Financial Report as of March 3, 2016
- FY18 Utilities Budget dated December 6, 2016
- Appendix Financial Report
- Principal's Report – December 6, 2016
- Wicked Local article re: Assabet Valley school hosts Veterans Day ceremony
- Wicked Local article re: Robot games at Assabet Regional in Marlborough
- WB Journal article re: The bold next generation
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