

**Assabet Valley Regional Technical High School  
School Committee  
School Committee Meeting  
Tuesday, January 10, 2017, 6:30 pm - 8:30 pm  
School Committee Conference Room**

**In Attendance:**

Bill Charbonneau; Christopher Evers; Laura Ross; Lynn Ryan; Paul George; Peggy Ayres;  
Virginia Simms George

**Also:**

Ernest F. Houle; Kris Luoto; Mark Hollick; Dawn Bacon; Emily Blackwood

The School Committee met in regular session in the Conference Room. The meeting was called to order at 6:30 p.m. by the Chair.

**Approval of Minutes**

A motion was made and seconded to approve the regular session meeting minutes of December 20, 2016 as presented.

Move: Virginia Simms George Second: Peggy Ayres Status: Passed

Laura Ross voted present due to her absence from the December 20 meeting.

**Bills and Payroll**

A motion was made and seconded to approve Warrant Nos. 17, 18, 1067-1069, and 5559-5563 as presented.

Move: Virginia Simms George Second: Peggy Ayres Status: Passed

**Audience**

Rob McCann and Russ Mangsen were present to discuss changes and updates to the 2017-2018 Program of Studies and CTE Update. Each discussed the proposed changes to their program areas. Members received a Google doc copy of the Program of Studies and the CTE Update in their BoardPaq information. A motion was made and seconded to approve the Program of Studies as presented.

Move: Lynn Ryan Second: Laura Ross Status: Passed

**Student Representative Report**

The student was not present, but left a written report of student activities for Mr. Hollick to share with the School Committee. Some activities included "Penny Wars," recycling projects, JROTC activities and the FIRST Robotics kickoff held at Assabet Valley.

### **Policy Subcommittee Update**

Laura Ross gave an update of the Policy Subcommittee's recent activity. Members received Policies C through F for review and a discussion and vote is on the agenda for the next meeting.

### **Superintendent-Director's Report**

Mr. Houle shared with the Committee the selection of Assabet Valley students Anna O'Connell and Sydney Myette for the MASS Outstanding Student award. A luncheon was held to honor all recipients of the award.

Mr. Houle discussed his submitted report as follows:

- FY18 Budget Meetings - FY18 Budget meetings with district members are scheduled to begin on January 23. Members will receive updates.
- DESE Request for Public Comment - The DESE is requesting public comment on proposed amendments to the Evaluation of Educators Regulations and to the proposed Regulations on Recovery High Schools. Members received information in their BoardPaq packets, and were encouraged to provide feedback.
- Assabet Valley Collaborative Update – A link was provided to documents for member review regarding the legalities regarding the Collaborative purchasing land. Kathy Cummings, of the Collaborative is willing to come in and speak to the Committee if they would like.
- MARS Legal Fund – Lynn Ryan reminded Committee members of the vote in FY15 to contribute \$500 to a legal fund to challenge the proposed 9C reduction. The fund was not used and members were asked to take a vote on what should be done with the funds going forward. A motion was made and seconded to affirm and amend the Committee's prior vote to donate \$500 to the MARS legal fund to be used at the discretion of the MARS Board of Directors.

Move: Virginia Simms George Second: Peggy Ayres Status: Passed

- Mr. Houle gave accolades to Kelly Vieira for conducting a 6.5 hour mental health education program with staff members during recent Professional Development days.

### **Director of Business Operations**

Mr. Luoto discussed his report as follows:

- Mass Municipal Modernization Act – Discussion of the Act, House Bill 4565, "An Act modernizing municipal finance and government." No action is necessary as the act does not affect regional districts.
- Update on the Stadium Project - Members were updated on the next steps in the process. The Marlborough City engineer will review the plans and a vote is scheduled to take place next week. The Site Plan Review Committee will be the next step. January

17 is the date of the meeting with the City of Marlborough. The bid document preparation is ongoing.

- FY18 Budget: Vote Final Operating and Maintenance Budget – A motion was made and seconded that the District School Committee vote to approve the FY18 Final Budget as proposed at \$20,294,000.

Move: Virginia Simms George Second: Peggy Ayres Status: The motion was passed unanimously by a roll call vote. Voting 'yea' on the motion were Lynn Ryan, Peggy Ayres, Chris Evers, Paul George, Laura Ross, Virginia Simms George and Bill Charbonneau. There were no 'nay' votes.

### **Principal's Post**

Mr. Hollick discussed his prepared report as follows:

- Honor Roll Report – 411 students were named to the Honor Roll for Term 1.
- Out-of-State Travel Request – A request was made that the FIRST Robotics Team be authorized to send twelve students and three chaperones to Windham, NH High School on March 4, 2017 for a FIRST Robotics event. A motion was made and seconded to approve the request.

Move: Virginia Simms George Second: Laura Ross Status: Passed

- Worcester County Food Bank – Mr. Hollick discussed the recent food drive conducted by the FIRST Robotics Team. Members also received a copy of the thank you letter sent by the Food Bank.

### **Communications**

- Article from Metrowest Daily news re: Assabet students compete in drafting competition
- Patch article re: Assabet Valley Regional Technical Students Help Brighten Lives
- News article re: Assabet Valley students to launch self-awareness campaign
- News article re: Hudson family enjoys working at New Horizons
- Copy of MASC Weekly Update email dated January 9, 2017
- Members discussed possible attendance at the National School Board Conference in Denver in March – will be on the next agenda

### **Program Advisory Committee**

A motion was made and seconded to approve the appointment of Henry Grampietro to the Radio & Television Broadcasting Program Advisory Committee.

Move: Paul George Second: Laura Ross Status: Passed

### **Personnel**

A recommendation was made by Mr. Houle that the District School Committee recognize vacancies in the Auto Technology Department and the Electrical Wiring Department due to retirements and to authorize the Administration to post, advertise and fill the vacancies. A motion was made and seconded to authorize the recommendation.

Move: Lynn Ryan Second: Virginia Simms George Status: Passed

A recommendation was made by Mr. Houle that the District School Committee recognize a Paraprofessional vacancy due to a resignation and to authorize the Administration to post, advertise and fill the vacancy. A motion was made and seconded to authorize the recommendation.

Move: Paul George Second: Peggy Ayres Status: Passed

### **Old Business**

None

At 8:12 p.m., a motion was made by Laura Ross and seconded by Virginia Simms George to adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

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Laura Ross, Secretary

**Accompanying Paperwork for School Committee Meeting of January 10, 2017**

- Proposed meeting minutes of December 20, 2017
- Memo from Ernest Houle dated January 10, 2017 re: Warrant Vote
- Google doc link to Program of Studies
- Google doc link to CTE Update
- Student Representative Report
- Proposed Policy C Index
- Proposed Policies CA through CM
- Proposed Policy D Index
- Proposed Policies DA through DKC
- Proposed Policy E Index
- Proposed Policies EB through EFC
- Proposed Policy F Index
- Proposed Policies FA through FF
- Superintendent's Report dated January 4, 2017
- MARS Legal Fund document
- DESE Notice of Public Comment
- Assabet Valley Collaborative Building Purchase Update 1/10/2017
- Fiscal Operations Update 1-6-17
- FY18 Budget Overview
- FY18 Final Budget Book
- Principal's Report dated January 4, 2017
- First Trimester Honor Roll
- Memo to School Committee from Mark Hollick dated December 20, 2016
- AZTECHS Robotics Out-of-State Travel request from Marcus Fletcher
- Worcester County Food Bank thank you letter dated December 15, 2016
- Article from Metrowest Daily news re: Assabet students compete in drafting competition
- Patch article re: Assabet Valley Regional Technical Students Help Brighten Lives
- News article re: Assabet Valley students to launch self-awareness campaign
- News article re: Hudson family enjoys working at New Horizons
- Copy of MASC Weekly Update email dated January 9, 2017
- Members discussed possible attendance at the National School Board Conference in Denver in March – will be on the next agenda
- Memo from Russ Mangsen to Ernie Houle dated December 21, 2016 re: Recommendation of a candidate to the Radio & Television Broadcasting Program Advisory Committee
- Letter of Intent from Henry Grampietro