

**Assabet Valley Regional Technical High School
School Committee
School Committee Meeting Minutes
Tuesday, December 20, 2016, 6:40 p.m.
School Committee Conference Room**

In Attendance: Bill Charbonneau; Christopher Evers; Lynn Ryan; Paul George; Peggy Ayres; Virginia Simms George

Also: Ernest F. Houle; Kris Luoto; Mark Hollick; Dawn Bacon; Emily Blackwood

Not In Attendance: Laura Ross

The School Committee met in regular session in the Conference Room. The meeting was called to order at 6:40 p.m. by the Chair.

Approval of Minutes

A motion was made and seconded to approve the regular session meeting minutes of December 6, 2016 as presented.

Move: Peggy Ayres Second: Paul George Status: Passed

Bills and Payroll

A motion was made and seconded to approve Warrant Nos. 16, 1061-1066, 5557, and 5558.

Move: Virginia Simms George Second: Peggy Ayres Status: Passed

Audience

Rob McCann was present to give an update of the Academic Program with a PowerPoint presentation. He was thanked and he left the meeting.

Student Representative Report

Student Representative Anna O'Connell was present to give an update of recent and upcoming student activities. She distributed the attached report to members for review.

Chair's Report

None

Superintendent-Director's Report

Mr. Houle discussed his report as follows:

- Chapter 74 Non-resident Tuition Student Update - Information on West Boylston's decision to enter an agreement with Leominster and information on the Town of Sudbury's vote to send their students to Assabet Valley.
- Assabet Valley Collaborative (AVC) Update - The search for office space is ongoing, Mr. Houle will keep the committee updated.
- Mark Perna, Tools for Schools (TFS) - links were included on BoardPaq for members to review. Virginia Simms George talked about his presentation at the recent conference. She noted how she found his presentation dynamic and engaging. Peggy also gave some input on how the "Career Tree" works and Mark Perna's enrollment and retention ideas. Members discussed finding a way to work with Mark Perna in the future. Mr. Houle will investigate and keep the committee updated.

Director of Business Operations

Mr. Luoto discussed his report as follows:

- A meeting was held with the Mayor of Marlborough and members of the Finance Committee to discuss school finances.
- Reaffirmation of the budget vote taken at the December 6, 2016 meeting: Lynn Ryan, Peggy Ayres, Paul George, Chris Evers, Virginia Simms George, and Bill Charbonneau - all affirmed the vote on the budget.

Principal's Report

Members took a moment to go to the basketball game in the gym to watch RJ Grasso score his 1000 high school career point.

Mr. Hollick discussed his report as follows:

- Freshmen program selection - Students have been placed in their technical programs beginning this week.
- School activities - Full week of school then break till January 3.

Communications

- Letter from the Marlborough Senior Center thanking Culinary Arts for holiday pies

Program Advisory Committee

Members were informed of a student appointment to the Electrical Wiring Program Advisory Committee; and eight adult appointments to various Program Advisory Committees.

Personnel

Members were informed of the resignation of the Clerk/Secretary in the School Nurse's office. The administration recommended that the .5 nurse position in the Nurse's office be extended to a .75 position. A motion was made and seconded to approve the recommendation. The motion was passed unanimously.

Move: Lynn Ryan Second: Peggy Ayres Status: Passed

Old Business

Peggy Ayres gave an update on her experience at the ACTE Conference (report attached).

Virginia Simms George gave her feedback of the conference. She noted that she enjoyed being with teachers and feels it's a good teacher resource. Discussion followed regarding the possibility of sending a member of the PAC to a future conference.

Mr. Houle noted that he has asked that some teachers who attended the conference to come to the next meeting and discuss their individual experiences.

Lynn Ryan asked about the status of the roof leak. Kris Luoto noted that the problem has been addressed and remedied. Lynn also asked if the water leak issue has been fixed. Kris noted that it has all been fixed.

At 8:40 p.m., a motion was made by Peggy Ayres and seconded by Paul George to adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Laura Ross, Secretary

**Attachments for the December 20, 2016
School Committee Meeting**

- Proposed meeting minutes from December 6, 2016
- Memo to the School Committee dated December 20, 2016, re: Warrant Vote
- Student Representative Report dated December 20, 2016
- Academic Program Update for School Committee PowerPoint dated December 20, 2016
- Superintendent-Director's Report to the School Committee dated December 14, 2016
- Mark Perna presentation
- Fiscal Operations Updated dated December 20
- Principal's Report, dated December 20, 2016
- Letter from the Marlborough Senior Center thanking Culinary Arts for holiday pies
- Application and recommendation paperwork for Program Advisory Committees for Giselle Perez, Aidan Horrigan, Brittany Blaney-Anderson, Dan Guindon, Robert Fields, Brian Connearney, Ken Robbins, Ryan Gordon and Paul Longtine.