

If you are completing Apex as an alternative program to Physical Education classes due to a medical issue, you must follow the guidelines below in order to successfully pass:

- Each day you are to report to Phys. Ed. to check in with your teacher in your respective locker rooms for that day so we know (a) whether you are absent or not and (b) where you are as we are responsible for you during that period.
- Once you check in, you will report to the library immediately and log on to your Apex account.
- To receive full credit each day, **you must be logged into APEX and working for a minimum of 40 minutes**; and you must complete **at least** either 3 quizzes or 1 unit test. Your daily grade for P.E. will either be the final grade of your unit test or the average of your 3 quizzes.

****Make note that we get daily reports indicating what you have/have not done during your time in the library. Simply going to the library and saying you are doing Apex or logging on but not completing any work WILL NOT give you any credit for Phys. Ed. for that day. Any questions, see your Phys. Ed. teacher.**