

ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE

January 28, 2014

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Ms. Ross, Mr. George, Mr. Valarioti, Mr. Denman and Ms. Ryan. Ms. Sharek was absent. Also present were Mr. Collins, Mr. Luoto and Mr. Hollick.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the regular session meeting minutes of January 7, 2014 as presented. The motion was passed unanimously.

BILLS AND PAYROLL

A motion was made by Ms. Simms George and seconded by Mr. George to approve warrant numbers 14, 5353 – 5354, 15, 5355 – 5357 and 1082 – 1088. The motion was passed unanimously.

SUPERINTENDENT-DIRECTOR'S REPORT

Mr. Collins discussed his mailed report to members as follows:

- Practical Nursing Program Accreditation Visit – The team will be doing their site visit from February 4-6th.
- JROTC Instructor Search- The search for an instructor is ongoing.
- Security Considerations – The re-design of the front entrance is ongoing and security is being considered into the plan; members will be updated as the process continues.

BUDGET

Ms. Alyssia Berghaus joined the meeting to present the FY15 SPED & Guidance update. Ms. Berghaus gave an overview of the Student Services Department which includes Special Education, the ELL Program, the Counseling Program and the Nurse's office.

POLICY DEVELOPMENT

Mr. Rob McCann and Mr. Russ Mangsen were present to discuss the proposed 2014/2015 Program of Studies, which members received in their packets. Mr. McCann gave a PowerPoint presentation of the proposed changes to the academic program portion of the Program of Studies. Mr. Mangsen discussed the proposed changes regarding the Technical programs.

A motion was made by Mr. George and seconded by Mr. Valarioti to accept the proposed 2014/2015 Program of Studies for a first reading with small changes. The motion was passed unanimously.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed report as follows:

- FY14 Forecast GF Expenditures – discussion and review of the General Fund Forecast spreadsheet.
- FY13 Audit Update & Update on Audit Firms – discussion of the audit progress and of the possibility of a change in audit firms for the future
- Security Update – The change in security vendor has been completed and the change in weekend scheduling and procedures is ongoing.

PRINCIPAL'S POST

Mr. Hollick discussed his mailed report as follows:

- Proposed 2014-2015 School Calendar – Members discussed the proposed calendar. A motion was made by Mr. George and seconded by Mr. Valarioti to approve the calendar. The motion was passed unanimously. Ms. Ryan asked that the Administration provide a copy of the calendar to Ms. Sharek.
- Freshman Program Selection – Freshmen were assigned to their technical programs and 98% of the freshmen received their first or second choice of technical programs.
- Out-of-State Travel Update – Members were furnished with the final travel dates of the trips approved for the AV Ski and Snowboard Club at the last meeting.
- A request was made that the School Committee approve a Learn & Serve overnight trip of up to 15 students to travel with adult chaperones from the school to Shrewsbury, MA and stay overnight at the Veteran's Inc. Independence Hall to do community service projects. These dates are over February vacation. A motion was made by Ms. Simms George and seconded by Ms. Ross to approve the request. The motion was passed unanimously.

PERSONNEL MATTERS

A motion was made by Mr. Valarioti and seconded by Mr. George to authorize Ms. Ryan to sign the Side Letter Agreement to Unit B Agreement on behalf of the School Committee. The motion was passed unanimously.

COMMUNICATIONS

- List of School Committee meetings for the remainder of the school year
- Memo from Helene Bettencourt, Implementation Manager of RTTT, re: Race to the Top Year 3 Report
- Copy of an article from the MetroWest Daily News re: Progress made on Assabet Renovation Project
- Mr. Luoto asked that the OPEB Trust members gather for a meeting prior to an upcoming School Committee meeting.

At 9:15 PM, a motion was made by Ms. Ryan and seconded by Mr. George to go into Executive Session for purposes of discussing Executive Session meeting minutes. It was noted the committee would not be returning to regular session. The motion was passed by a vote of 6-0. Voting yea on the motion were Mr. George, Mr. Valarioti, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no nay votes.

At 9:20 PM, a motion was made by Mr. George and seconded by Mr. Valarioti to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of January 28, 2014

- Meeting agenda dated January 28, 2014
- Proposed meeting minutes dated January 7, 2014
- Memos from Mr. Collins to the School Committee dated recommending approval of warrants #14, 5353-5354, 15, 5355-5357, 1082-1088
- Memo from Mr. Collins to the School Committee dated January 2014
- Report titled, Assabet Valley Regional Technical High School Student Services 2013-2014
- Copy of the proposed 2014/2015 Program of Studies
- Memo from Mr. Luoto to the School Committee re: Fiscal & Operations Update, dated January 21, 2014
- Memo from Mr. Hollick to the School Committee re: Principal's Report for January 21, 2014
- Proposed school calendar for 2014/2015
- Report entitled, Freshman Exploratory Program
- Memo to the School Committee dated January 17, 2014 from Mr. Hollick requesting permission for overnight travel
- Learn and Serve flyer
- Copy of Veterans, Inc. Service Project Information
- Copy of Side Letter Agreement between Assabet Valley Regional Vocational School District Committee and Assabet Valley Federation of Teachers
- Copy of Settlement Agreement
- List of School Committee meetings for the remainder of the school year
- Memo from Helene Bettencourt, Implementation Manager of RTTT, re: Race to the Top Year 3 Report
- Copy of an article from the MetroWest Daily News re: Progress made on Assabet renovation project
- Proposed Executive Session meeting minutes from January 7, 2014