

ASSABET VALLEY REGIONAL VOCATIONAL  
DISTRICT SCHOOL COMMITTEE

January 7, 2014

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Ms. Ross, Ms. Sharek, Mr. George, Mr. Valarioti, Mr. Denman and Ms. Ryan. Also present were Mr. Collins, Mr. Luoto and Mr. Hollick.

Members observed a moment of silence in honor of a recently deceased student, Pablo Salcedo, and School Committee family member, Tom Ryan.

**APPROVAL OF MINUTES**

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the regular session meeting minutes of December 3, 2013 as presented. The motion was passed unanimously.

**BILLS AND PAYROLL**

A motion was made by Ms. Simms George and seconded by Mr. George to approve warrant numbers 1074 – 1081, 12, 13, 5348 - 5352. The motion was passed unanimously.

**AUDIENCE**

Student Wyatt Doyle was present with his parents to receive the Worcester County Superintendents' Association Academic Excellence Award. Mr. Collins commended him on all his achievements and presented the award. Wyatt spoke about his experience at Assabet Valley and answered members' questions. Members received a copy of Wyatt's transcript and nomination paperwork in their packets.

**STUDENT REPRESENTATIVE REPORT**

Student Representatives Hannah Pollan and Jocelyn Orangio submitted their report as prepared. Hannah and Jocelyn walked members through the prepared report.

**SUPERINTENDENT-DIRECTOR'S REPORT**

Mr. Collins discussed his mailed report to members as follows:

- Entry Plan –Committee members were updated on the ongoing entry plan preparation.
- Renovation Project – Members were updated on the status of the project including plans to make changes to the lobby.
- Athletic Field Improvement Study – Gale Associates have completed their final draft master plan and after input from staff, a report and conceptual design will be brought to the School Committee in February.

## **BUDGET**

Mr. Luoto walked the committee through his PowerPoint presentations re: FY15 Utilities Budget and FY15 Budget: School Transportation.

## **DIRECTOR OF BUSINESS OPERATIONS REPORT**

Mr. Luoto discussed his report as follows:

- FY15 Budget: Vote Final Operating Budget – A motion was made by Mr. George and seconded by Ms. Simms George that the District School Committee set the Final Day Operating and Maintenance Budget for FY2015 at \$18,400,000. The motion was passed by a vote of 7-0. Voting ‘yea’ on the motion were Mr. George, Mr. Valarioti, Ms. Sharek, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no ‘nay’ votes.
- FY13 E&D Update – The district has received communication from the Department of Revenue certifying the district’s E&D fund at \$545,959, which is 4.11% of the Operating and Capital budget.

## **PRINCIPAL’S POST**

Mr. Hollick discussed his mailed report as follows:

- Metrowest Adolescent Health Survey – Mr. Hollick included the results of the survey in members’ packets and discussed the results with members.
- Project Lead the Way – Mr. Hollick provided further information on the site visit conducted on November 21, 2013 as requested by members at a previous meeting. A spreadsheet reflecting the figures was also included in packets.
- Out of State Travel Request – A request was made by the AV Sliders ski and snowboard club to travel to out of state ski and snowboard locations on two separate Sundays, one in February and one in March. A motion was made by Ms. Simms George and seconded by Mr. George to approve the request. The motion was passed unanimously.

## **COMMUNICATIONS**

- Letter from Mr. Collins to be included with a copy of the DVD of the television show, Superintendent’s Forum: An Update on Assabet Valley Regional Technical High School, which was sent to all the member towns’ cable providers
- Press release from the Massachusetts Life Sciences Center re: awarding of the STEM grant
- OPM reported dated November 30, 2013
- A copy of the latest Assabet Valley newspaper distributed by the Main Street Journal
- Copy of the obituary for Pablo C. Salcedo

## **NEW BUSINESS**

Members received ethics training information. Interested members will arrive early to the next meeting to complete the online training.

**OLD BUSINESS**

Members received in their packets a copy of the job description for the position of Athletic Trainer.

**PROGRAM ADVISORY COMMITTEE**

A recommendation was made that the District School Committee appoint Lisa Saulnier to the Painting & Design Program Advisory Committee for a period of four years. A motion was made by Mr. Valarioti and seconded by Ms. Sharek to approve the recommendation. The motion was passed unanimously.

At 8:10 PM, a motion was made by Mr. Valarioti and seconded by Ms. Sharek to go into Executive Session for purposes of discussing matters pertaining to collective bargaining and potential litigation. It was noted that the committee would not be returning to regular session. The motion was passed unanimously by a vote of 7-0. Voting 'yea' on the motion were Mr. George, Mr. Valarioti, Ms. Sharek, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no 'nay' votes.

At 8:27 PM, a motion was made by Mr. Valarioti and seconded by Mr. George to go out of Executive Session and adjourn the meeting. The motion passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

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Joseph A. Valarioti, Secretary

**Accompanying Paperwork – School Committee Meeting of January 7, 2014**

Meeting agenda dated January 7, 2014

Proposed meeting minutes dated December 3, 2013

Memos from Mr. Collins to the School Committee dated January 7, 2014 recommending approval of warrants 1074-1081, 12, 13, 5348 - 5352

Worcester County Superintendents' Association Scholars nomination form

Transcript for Wyatt Doyle

Student Representative report for the January 7, 2014 meeting

Memo from Mr. Collins to the School Committee dated December 30 2013 for the January 7, 2014 meeting

Copy of FY15 Utilities Budget PowerPoint presentation dated January 7, 2014

Copy of FY15 Budget: School Transportation PowerPoint presentation dated January 2014

Assabet Valley Regional Technical High School FY15 Budget Recap by Function Code

Memo from Mr. Luoto to the School Committee re: Fiscal & Operations Update

Copy of email from the Massachusetts Department of Revenue Division of Local Services dated November 26, 2012, re: Excess and Deficiency – Assabet Valley

Memo from Mr. Hollick dated December 26, 2013 re: Principal's Report for January 7, 2014

Copy of Highlights from the MetroWest Adolescent Health Survey

Spreadsheet entitled, Project Lead the Way Enrollment by Year

Letter from Wayne Coulson dated December 17, 2013 requesting overnight travel for the AV Sliders

Copy of letter to Tim Novak from Mr. Collins dated December 18, 2013, along with spreadsheet of other cable access contacts who received the letter

Press Release from the Massachusetts Life Sciences Center re: Governor Patrick and Massachusetts Life Sciences Center Announce Equipment and Supply Grants for Public High Schools

OPM Report dated November 30, 2013

A copy of the latest Assabet Valley newspaper distributed by the Main Street Journal

Copy of the obituary for Pablo C. Salcedo

Copy of the Conflict of Interest Law for Municipal Employees and memo re: online ethics training

Job description for the position of Athletic Trainer

Memo from Mr. Collins to the School Committee dated January 7, 2014 re: Program Advisory Committee

PAC Application and supporting paperwork for Lisa Saulnier

Proposed Executive Session meeting minutes from November 19, 2013