

ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE

March 4, 2014

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Mr. George, Mr. Valarioti, Mrs. Sharek and Ms. Ryan. Mr. Denman and Ms. Ross were absent. Also present were Mr. Collins, Mr. Luoto and Mr. Hollick. Student representative Jocelyn Orangio was also present.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Ms. Sharek to approve the regular session meeting minutes of February 11, 2014 as presented. The motion was passed unanimously.

BILLS AND PAYROLL

A motion was made by Ms. Simms George and seconded by Mr. George to approve warrant numbers 5360-5362, 17, 1110-1112, 18, 1107-1109, 1113-1116, 5363-5364. The motion was passed unanimously.

NEW BUSINESS

Terry Riley, Athletic Director, was present to give the Annual Athletic Report to members. She walked the committee members through her distributed report.

Jerry Gahagan, Assistant Principal/Dean of Students, was present to give members an update on clubs and activities offered to students. Members received a copy of his Clubs & Activities informational packet in their mailed packets. Mr. Gahagan walked the committee through the report, highlighting new clubs and activities that have been added to the school.

STUDENT REPRESENTATIVE REPORT

Jocelyn Orangio walked the committee through her submitted report, which members received in their mailed packets.

SUPERINTENDENT-DIRECTOR'S REPORT

Mr. Collins discussed his mailed report to members as follows:

- Performance Goals Update – Discussion of the progress that has been made on the Student Learning Goals and Performance Practice Goals
- Entry Plan Report – A full report on the plan and findings will be presented in late March or early April.
- Governor Patrick's School Security Task Force – Results of a task force meeting held on February were discussed.

POLICY DEVELOPMENT

Members conducted a first reading of Policy JFABA, Tuition and Fees. Discussion on how the district should move forward regarding post-secondary tuition followed. A motion was made by Mr. George and seconded by Ms. Sharek to approve the first reading of the policy. The motion was passed unanimously.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed report as follows:

- Renovation Project Update – report on work done by the Move Meeting Team
- FY13 Audit – Representatives from Marcum will be at the March 18 meeting to present the results; members will receive a copy of the report prior to the meeting.
- P-Card Update – Update on the use of the card and how to use it more effectively will be brought forth at a future meeting after a meeting with area Business Managers is held to address this topic.

PRINCIPAL'S POST

Mr. Hollick discussed his mailed report as follows:

- 2013-2104 School Calendar – School Committee members received a copy of the current year school calendar as requested at a prior meeting.
- School Year Requirements – requirements for the school year as stated under Education Laws and Regulation 603 CMR 27 (Student Learning Time)
- Out-of-State Travel/Overnight stay request – Members received a request for an overnight stay for the Learn and Serve program. A motion was made by Ms. Simms-George and seconded by Ms. Sharek to approve the request. The motion was passed unanimously.

COMMUNICATIONS

- Copy of the OPM report dated January 28, 2014
- Project Budget vs. Actual Spent to Date report dated February 4, 2014
- Cash Flow Forecast as of 2/4/14/ Summary
- Project Schedule dated February 10, 2014
- Project Progress Photos for January 2014
- Budget/Town Meetings 2014 spreadsheet
- Letter from the Deputy Assistant Secretary of the Navy re: Establishment of Marine Corps Junior Reserve Officer Training Corps and Marine Corps National Defense Cadet Corps units
- Letter to Mr. Hollick from William Keyles commending the Aztech Robotics Team for participation in Jarowek Elementary School's Science Night

PROGRAM ADVISORY COMMITTEE

Members were notified of the appointment of a student to the Design & Visual Communications Program Advisory Committee.

At 8:50 PM, a motion was made by Mr. George and seconded by Ms. Sharek to go into Executive Session for purposes of discussing matters pertaining to Collective Bargaining. It was noted the Committee would not be returning to regular session. The motion was passed by a vote of 5-0. Voting yea on the motion were Mr. George, Mr. Valarioti, Ms. Simms George, Ms. Sharek, and Ms. Ryan. There were no nay votes.

At 9:10 PM, a motion was made by Mr. Valarioti and seconded by Mr. George to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of March 4, 2014

- Meeting agenda dated March 4, 2014
- Proposed meeting minutes dated February 11, 2014
- Memos from Mr. Collins to the School Committee dated recommending approval of warrants 5360-5362, 17, 1110-1112, 18, 1107-1109, 1113-1116, 5363-5364
- Memo to Mr. Collins from Terry Riley dated March 4, 2014 re: Annual Athletic Report
- Clubs & Activities Informational packet
- School Committee report by Jocelyn Orangio and Hannah Pollan
- Memo to the School Committee from Mr. Collins dated February 26, 2014
- Press Release dated January 16, 2014 from the Executive Office of Education re: Governor Patrick Signs Executive Order to Create Safer, More Secure Schools
- Report written by Mr. Collins outlining the Task Force meeting held on February 25
- Proposed School Committee policy JFABA, Tuition and Fees
- Existing School Committee Policy Series No. 2202.04, Tuition & Fees
- Memo from Mr. Luoto to the School Committee dated February 26, 2014 re: Fiscal & Operations Update – March 4, 2014
- Memo to the School Committee from Mr. Hollick dated February 24, 2014 re: Principal's Report for March 2014
- School Calendar for 2013/2014
- Copy of Education Laws and Regulations 603 CMR 27.00
- Memo to the School Committee from Mr. Hollick dated February 25, 2014
- Letter from Melissa Couture and Maki Faria requesting overnight travel for the Learn and Serve Program
- Copy of the OPM report dated January 28, 2014
- Project Budget vs. Actual Spent to Date report dated February 4, 2014
- Cash Flow Forecast as of 2/4/14/ Summary
- Project Schedule dated February 10, 2014
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- Letter from the Deputy Assistant Secretary of the Navy re: Establishment of Marine Corps Junior Reserve Officer Training Corps and Marine Corps National Defense Cadet Corps units
- Letter to Mr. Hollick from William Keyles commending the Aztech Robotics Team for participation in Jarowek Elementary School's Science Night
- Memo from Mr. Collins to School Committee members dated March 4, 2014 re: Program Advisory Committee
- Memo from Mr. Mangsen to Mr. Collins dated February 7, 2014 recommending a student to the Design and Visual Program Advisory Committee
- Copy of the Letter of Intent from Hannah Pollan
- Copy of the recommendation of a candidate to the Program Advisory Committee for Hannah Pollan
- Copy of proposed Executive Session meeting minutes of February 11, 2014