

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

June 17, 2014

The School Committee met in regular session on the above date in the Epicurean Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Ms. Ross, Mr. Denman, Mr. George, Mr. Valarioti, Mr. Charbonneau and Ms. Ryan. Also present were Mr. Collins, Mr. Hollick and Mr. Luoto.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the regular session meeting minutes of June 3, 2014 as presented. The motion was passed unanimously.

BILLS AND PAYROLL

A recommendation was made by Mr. Collins that this District School Committee vote to approve warrant numbers 5380, 5381, 1174-1177 and 25. A motion was made by Ms. Ross and seconded by Mr. George to approve the recommendation. The motion was passed unanimously.

AUDIENCE

The audience was filled with several members of the community wishing to publicly express their support for Principal Mark Hollick. The audience members took turns speaking on behalf of Mr. Hollick and encouraged the School Committee to take the steps necessary to retain Mr. Hollick. Many audience members noted that they came to the School Committee after a recent news article announced that Mr. Hollick had applied for a position outside of the District.

Mr. Zona was present to discuss the sale of \$25M General Obligation Bond Anticipation Notes to fund school renovation. A motion was made by Mr. George and seconded by Ms. Simms George to approve the sale of the \$25,000,000 1.00 percent General Obligation Bond Anticipation Notes (the "Notes") of the District dated July 8, 2014, and payable July 8, 2015, to Eastern Bank at par and accrued interest, if any, plus a premium of \$177,025; and that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 4, 2014, and a final Official Statement dated June 11, 2014, each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted. Further Voted that the District Treasurer and the Chairman of the School Committee be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the notes from time to time. Further voted that we authorize and direct the District Treasurer to establish post issuance federal tax compliance procedures in such form as the District Treasurer and bond counsel to the District deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes. Further Voted that the Chairman of the School Committee, the District Secretary and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes. The motion was passed by a vote of 7-0. Voting "yea" on the motion were Mr. Charbonneau, Ms. Ross, Mr. George, Mr. Valarioti, Ms. Simms George, Mr. Denman and Ms. Ryan. There were no "nay" votes.

Ms. Alyssia Berghaus, Director of Pupil Personnel Services, was present to give the committee an overview of the MetroWest Health Foundation Grant. A recommendation was made by Mr. Collins that the District School Committee vote to accept the MetroWest Health Foundation Grant. A motion was made by Mr. George and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously.

SUPERINTENDENT-DIRECTOR'S REPORT

Mr. Collins discussed his mailed report to members as follows:

- PARCC and MCAS testing recommendation – After careful consideration and input from administrators and teachers, Mr. Collins recommended that the District School Committee approve a pilot program of the PARCC test. A motion was made by Mr. George and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously.
- Enrollment Update – Review of expected incoming freshmen as well as expected LPN students for the Fall.
- Assabet Valley Collaborative Follow-up Items – Members' questions from the previous meeting regarding appointment of only superintendents to the board, stipends for board members and representatives attending meetings in lieu of a superintendent were all answered in the mailed report.
- Student Engagement – A recent overnight trip with JROTC students and chaperones was discussed.
- Community Engagement – Recent completion of the fourth cable TV show with one of the teachers and some students in Precision Machine. Members will get a copy of the show when it's available.
- Field Improvements – update on work with Gale Associates to refine the design for improvements to the baseball and softball fields through the summer and fall. More information will be at the July meeting.
- Compliance Visit from the Veterans Administration – the ACE Program recently had a compliance visit from the Veterans Administration to check on past student enrollments funded by the VA. The recordkeeping was satisfactory according to a debrief offered to Ms. Madzar.

DIRECTOR OF BUSINESS OPERATIONS

Mr. Luoto discussed his mailed report as follows:

- FY2014 General Fund Forecast – Members received a FY2014 General Fund Forecast (salary vs. non-salary) spreadsheet showing the breakdown of expenditures as of June 11, 2014 projected for the remainder of the fiscal year.
- FY2014 General Fund Proposed Transfers – Members received the general fund expenditures and projections for FY2014 by state function code, including proposed transfers. A motion was made by Mr. George and seconded by Ms. Ross to approve the transfers. Members discussed the change in format of the proposed transfers. The motion was withdrawn until the transfers are brought forth in a more understandable format.

- FY2014 E&D Projections – Members received the FY2014 projected E&D spreadsheet.

PRINCIPAL'S POST

Mr. Hollick discussed his mailed report as follows:

- School Goals for 2013-2014 – Members received an update on the progress made over the school year related to the school goals that were developed to improve teaching and learning.
- School Improvement Plan 2013-2014 – Members received an update on the progress made over the school year related to the School Improvement Plan.

PERSONNEL MATTERS

A recommendation was made by Mr. Collins that the District School Committee authorize the administration to post, advertise and fill a position in Culinary Arts, Business Technology, Science, Foreign Language, English, Special Education and LPN; it was noted that all positions are due to retirement, resignation and non-renewal. A motion was made by Mr. George and seconded by Mr. Valarioti to approve the recommendation. The motion was passed unanimously.

Members discussed the institution of exit interviews going forward.

COMMUNICATIONS

- Members noted receipt of a petition received from students with 456 signatures.
- Assabet Collaborative Executive Director's Budget Message
- Letter from the Boy Scouts of America to Mr. Collins expressing thanks for a recent day spent in the Metal Fab shop
- Article from the Boston Globe regarding technical education schools
- Members passed around articles on graduation from local newspapers.

NEW BUSINESS

Members received a request for two overnight trips for the JROTC group. A motion was made by Mr. George and seconded by Ms. Ross to approve the request. The motion was passed unanimously.

Mrs. Ryan distributed copies of the Superintendent's draft evaluation to members and to Mr. Collins for review. A motion was made by Ms. Simms George and seconded by Mr. George to postpone the approval of the Superintendent's evaluation. The motion was passed by a vote of 7-0. Voting "yea" on the motion were Mr. Denman, Ms. Simms George, Mr. Valarioti, Ms. Ross, Mr. Charbonneau, Mr. George and Ms. Ryan. There were no "nay" votes.

Mr. Valarioti left the meeting at 9:30 PM.

At 9:30 PM, a motion was made by Ms. Simms George and seconded by Mr. Charbonneau to go into Executive Session for the purposes of discussing the Superintendent-Director's contract negotiation and matters pertaining to collective bargaining. The motion was passed unanimously by a roll call vote. It was noted the committee would not be returning to regular session.

At 10:15 PM, a motion was made by Mr. George and seconded by Ms. Ross to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of June 17, 2014

- Meeting agenda dated June 17, 2014
- Proposed meeting minutes of June 3, 2014
- Memo from Mr. Collins to the School Committee dated June 17, 2014 re: MetroWest Health Foundation Grant
Copy of Moody's Investors Service – Moody's assigns MIG 1 to Assabet Valley RVSD, MA's \$25M GO BANS
- PARCC/MCAS Choice: Why PARCC in 2015?
- 2014-2015 State Testing Recommendation spreadsheet
- Memo to the School Committee from Mr. Collins dated June 12, 2014
- Memo to the School Committee from Mr. Luoto dated June 12, 2014 re: Fiscal & Operations Update – June 17, 2014
- AV FY2014 General Fund Forecast
- Proposed Transfers FY14
- AVRTHS FY14 E/D Forecast
- Memo from Mr. Hollick to the School Committee dated June 11, 2014 re: Principal's Report- June 17, 2014
- Mission Statement and School Goals 2013-2014
- School Improvement Plan 2012-2015
- Memo to the School Committee from Mr. Collins dated June 11, 2014 re: Vacancies
- Memo to the School Committee from Mr. Collins dated June 17, 2014 re: Summer Vacancies
- Assabet Collaborative Executive Director's Budget Message
- Letter from the Boy Scouts of America to Mr. Collins expressing thanks for a recent day spent in the Metal Fab shop
- Article from the Boston Globe regarding technical education schools