

**ASSABET VALLEY REGIONAL VOCATIONAL  
DISTRICT SCHOOL COMMITTEE**

June 3, 2014

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Ms. Simms George, Ms. Ross, Mr. Denman, Mr. George, Mr. Valarioti and Ms. Ryan. Mr. Charbonneau arrived at 7:55 PM. Also present were Mr. Collins and Mr. Luoto. Mr. Hollick arrived at 8:00 PM.

**REORGANIZATION OF THE DISTRICT SCHOOL COMMITTEE**

Mr. Collins took over the Chair for the reorganization of the School Committee.

Nominations were opened for the position of Chair of the District School Committee. A motion was made by Mr. Valarioti and seconded by Ms. Ross to nominate Mrs. Ryan for Chair of the District School Committee. Nominations were closed. Mr. Collins cast one vote for Mrs. Ryan for Chair of the District School Committee. The motion was passed unanimously.

Mrs. Ryan took over the Chair.

Nominations were opened for the position of Vice-Chair of the District School Committee. A motion was made by Mr. Valarioti and seconded by Ms. Ross to nominate Mr. George for Vice-Chair of the District School Committee. Nominations were closed. The Chair cast one vote for Mr. George for Vice-Chair of the District School Committee. The motion was passed unanimously.

Nominations were opened for the position of Secretary of the District School Committee. A motion was made by Mr. George and seconded by Ms. Ross to nominate Mr. Valarioti for Secretary of the District School Committee. Nominations were closed. The Chair cast one vote for Mr. Valarioti for Secretary of the District School Committee. The motion was passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Mr. Valarioti and seconded by Mr. George to approve the regular session meeting minutes of May 20, 2014 as presented. The motion was passed by a vote of 5-0. Mr. Denman voted present due to his absence from the May 20 meeting.

**BILLS AND PAYROLL**

A recommendation was made by Mr. Collins that this District School Committee vote to approve warrant numbers 5377-5379, 1166-1173 and 24. A motion was made by Mr. Denman and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously.

**SUPERINTENDENT-DIRECTOR'S REPORT**

Mr. Collins discussed his mailed report to members as follows:

- PARCC vs. MCAS – The process of making a preliminary decision on testing administration is ongoing. A recommendation will be brought to the committee at the June 17 meeting.

- Renovation Project Update – Members received the April 2014 OPM report, and discussed the possible use of remaining budgeted contingency funds to complete some discretionary projects not included in the original plans. Members will tour the building and further discuss this possibility at a July meeting to be scheduled.
- Leadership Conference – The administrative team will hold its annual summer planning conference in Portsmouth, NH August 6-8.
- Personnel Update – The administrative team is completing the recruitment/vetting process to fill vacancies and new positions for the upcoming school year. A request to fill vacancies over the summer will be brought to the June 17 meeting. Members made a request for an employee absentee report for the year.

### **DIRECTOR OF BUSINESS OPERATIONS**

Mr. Luoto discussed his mailed report as follows:

- A recommendation was made that the District School Committee set the FY15 cafeteria wage scale as set forth in the submitted spreadsheet. A motion was made by Mr. George and seconded by Mr. Valarioti to approve the recommendation. The motion was passed unanimously.
- A recommendation was made that the District School Committee set the FY15 childcare worker wage scale as set forth in the submitted spreadsheet. A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve the recommendation. The motion was passed unanimously.
- A recommendation was made that the District School Committee set the FY15 maintenance worker wage scale as set forth in the submitted spreadsheet. A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve the recommendation. The motion was passed unanimously.
- Bookkeeper resignation – Members were informed that a bookkeeper in the Business Office has resigned. A motion was made by Mr. George and seconded by Ms. Simms George to authorize the administration to post, advertise and fill the position of Bookkeeper and to change the position from .8 time to full time. The motion was passed unanimously.

Mr. Charbonneau arrived at 7:55 PM.

### **COMMUNICATIONS**

- World of Welding magazine article by Neil Mansfield
- Copy of Automotive Report with article regarding a recent donation to the Automotive shop

Mr. Hollick arrived at 8:00 PM.

### **NEW BUSINESS**

A recommendation was made by Mr. Collins that the District School Committee vote to approve the Agreement for the Assabet Valley Collaborative as amended and authorize the Chair to sign the Agreement. A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve the recommendation. The motion was passed unanimously.

Members agreed to the next two meeting dates of June 17, 2014 and July 22, 2014.

**PRINCIPAL'S POST**

Mr. Hollick discussed his mailed report as follows:

Members conducted a second reading of the proposed 2014-2015 Student Handbook. A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the handbook. The motion was passed unanimously.

At 8:15 PM, a motion was made by Ms. Simms George and seconded by Mr. George to go into Executive Session for the purposes of discussing matters pertaining to collective bargaining. It was noted the committee would not be returning to regular session. The motion was passed unanimously by a roll call vote.

At 8:44 PM, a motion was made by Mr. Valarioti and seconded by Mr. George to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

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Joseph A. Valarioti, Secretary

**Accompanying Paperwork – School Committee Meeting of June 3, 2014**

- Meeting Agenda dated Tuesday, June 3, 2014
- Re-organization Format of District School Committee outline dated June 3, 2014
- Proposed meeting minutes dated May 20, 2014
- Memo from Mr. Collins to the School Committee dated July 3, 2014 re: Warrant
- Memo to the School Committee from Mr. Collins dated May 28, 2014
- OPM Progress Report as of 4/30/2014
- Memo to the School Committee from Mr. Luoto re: Fiscal & Operations Update
- Cafeteria worker wage scale
- Childcare worker wage scale
- Maintenance worker wage scale & updated wage scale
- World of Welding magazine article by Neil Mansfield
- Copy of Automotive Report with article regarding a recent donation to the Automotive shop
- Memo from Mr. Collins to the School Committee dated June 3, 2014 re: Amended Agreement for the Assabet Valley Collaborative
- Assabet Valley Collaborative Timeline and Amendment Process March 2012-February 2013
- Assabet Valley Collaborative Summary of Primary changes to the 2011 AVC Collaborative Agreement
- Amended Agreement for the Assabet Valley Collaborative
- Memo to the School Committee from Mr. Collins dated June 3, 2014 re: School Committee Meeting Dates
- Memo to the School Committee from Mr. Hollick dated May 27, 2014 re: Principal's Report June 3, 2014