

ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE

September 17, 2013

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 7:45 PM by the Chair. Members present were Ms. Simms George, Mr. Valarioti, Mrs. Ross, Mr. Denman, Mr. George and Mrs. Ryan. Also present were Mr. Collins, Mr. Luoto and Mr. Hollick.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Mrs. Ross to approve the regular session meeting minutes of September 3, 2013 as presented. The motion was passed by a vote of 5-0. Mr. George voted present.

SUPERINTENDENT-DIRECTOR'S REPORT

Mr. Collins reviewed his mailed memo as follows:

- Performance Goals for 2013-2014 – A draft copy of the goals was attached to the memo. A motion was made by Mr. Valarioti and seconded by Mr. Denman to postpone a vote on the goals until the next meeting to allow members to review the goals. The motion was passed unanimously.
- Renovation Project progress – Work on phase 3 of the renovation project continues.
- Hudson Representative to the School Committee – Hudson is following the procedures to appoint a new member.
- School Committee Workshop – Members discussed convening a workshop after the new Hudson member is appointed. Members decided to put together lists of topics they would like addressed at the workshop and email them to the clerk to be compiled into one list for the next meeting.

POLICY DEVELOPMENT

Members received a copy of Policy JJIF, Athletic Concussion Policy, for an annual review as stipulated in the policy. A motion was made by Mr. Valarioti and seconded by Mr. George to reaffirm Policy JJIF and record the date of the reaffirmation on the policy. The motion was passed unanimously. Members also noted that going forward they would like a note from the school's trainer that reaffirms the policy on a bi-annual basis.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed memo as follows:

- FY15 Budget Schedule – discussion of the budget timeline
- Yard Sale – A yard sale for the disposal of surplus property will take place on Saturday, September 28, 2013.

- Weekend Security Update – A review of the protocols is taking place and a proposal and action plan will follow at a future meeting.

PRINCIPAL’S REPORT

Mr. Hollick gave a verbal report as follows:

- MCAS results for the most recent testing and comparisons to previous years
- Teacher evaluation survey results
- Freshman cookout to be held on Friday, September 27

COMMUNICATIONS

Members received the following communications in their packets:

- Copies of job descriptions for Academic Teacher and Technical Teacher
- A copy of The World of Welding with articles by a student and teacher Neil Mansfield

PROGRAM ADVISORY COMMITTEE

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to appoint Stephen Guyan to the Biotechnology Program Advisory Committee for a period of four years. The motion was passed unanimously.

At 8:40 PM, a motion was made by Mr. George and seconded by Mrs. Ross to go into Executive Session for purposes of discussing matters pertaining to strategy with respect to collective bargaining or litigation; and to consider the purchase, exchange, lease or value of real property. The motion was passed unanimously.

At 9:05 PM, a motion was made by Mr. George and seconded by Mr. Valarioti to go out of Executive Session and adjourn the meeting. The motion passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of September 17, 2013

Meeting agenda

Proposed meeting minutes from September 3, 2013

Memo from Mr. Collins to the School Committee dated September 9, 2013

Policy JJIF, Athletic Concussion Policy

Athletic Concussion Regulations (JJIF-R)

Fiscal & Operations Update memo dated September 17, 2013 from Mr. Luoto to the School Committee

FY15 Budget Schedule

Yard Sale Items list

Principal's Report memo to the School Committee from Mr. Hollick dated September 17, 2013

2013 MCAS Results chart

ELA MCAS 2013 – Grade 10 results

Math MCAS 2013 – Grade 10 results

Biology MCAS 2013 – Grade 10 results

MCAS 2013- Subgroup Categories results

School Improvement Plan Goals – MCAS

New Evaluation Survey Results

Academic Teacher job description

Technical Teacher job description

Copy of World of Welding for Fall 2013

Memo from Mr. Collins to the School Committee dated September 17, 2013 re: Program Advisory Committee

Memo to Mr. Collins from Mr. Mangsen dated September 9, 2013 re: Recommendation of a candidate to the Biotechnology Program Advisory Committee

Letter of Intent from Stephen Guyan

Memo re: Recommendation of candidate to the Program Advisory Committee for Stephen Guyan