

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

September 23, 2014

The School Committee met in regular session on the above date in the School Committee Conference Room. The meeting was called to order at 7:00 PM by the Chair. Members present were Mr. Valarioti, Ms. Ryan, Ms. Simms George, Mr. Charbonneau and Ms. Ross. Mr. George arrived at 7:15 PM. Mr. Denman was absent. Also present were Ms. Nawrocki, Mr. Luoto and Mr. Hollick.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the regular session meeting minutes of September 9, 2014 as presented. The motion was passed unanimously. Ms. Simms George voted present.

BILLS AND PAYROLL

A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve Warrant Nos. 7, 5401-5403 and 1017-1023. The motion was passed unanimously.

STUDENT REPRESENTATIVE REPORT

Students Christina Skavicus and Jocelyn Orangio were present to introduce themselves as the student representatives and to give a verbal report on student activities. They were thanked and they left the meeting.

SUPERINTENDENT-DIRECTOR'S REPORT

Ms. Nawrocki discussed her mailed report as follows:

- Strategic Planning Committee – A roster of the committee members was provided; the first meeting will be used to identify focus areas for the school year.
- Wayland Visit – The Wayland Superintendent, staff and their school committee members visited Assabet Valley expressing an interest in sending students.
- Superintendent Selection Update – Members received an update on the hiring process.

Mr. George arrived at 7:15 PM.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed report as follows:

- Renovation Project – Update on phases and progress.
- FY14 Audit – Overview of the process; members should expect a report in the November/December timeframe.
- End of Year – The plan is to use the district's financial software for the report – will require an extension from DESE, a common request that should not be a problem.

- Meritorious Budget Award – Mr. Luoto would like to apply for the award with the FY2017 budget; he explained the process for members.

POLICY DEVELOPMENT

Members conducted a second reading of Policy ADDA, Background Checks. A motion was made by Mr. George and seconded by Mr. Charbonneau to approve the policy. The motion was passed unanimously.

PRINCIPAL'S REPORT

Mr. Hollick discussed his mailed report as follows:

- MCAS results – Members reviewed the recent results along with comparisons with previous years' results. Ms. Ryan asked for more data reflecting the results of special education students.
- Future Steps Program – Members were informed on how the early college-high school program works in conjunction with Quinsigamond Community College. Members will continue to receive updates.
- Athletic Hall of Fame – Members were reminded of the upcoming induction dinner.
- In-State Travel/Overnight Stay Request – A request was made to allow a group of ten to twelve students and two teachers to go to the SkillsUSA Fall Leadership Conference from November 23 to November 26, 2014. A motion was made by Ms. Simms George and seconded by Ms. Ross to approve the request. The motion was passed unanimously.
- The Freshmen Orientation Team is holding a "Welcome to Assabet" family BBQ on September 25 at 6 PM.

COMMUNICATIONS

- Copies of letters sent to each town office inviting them to a meeting to elect a representative from each member community to represent them on the Assabet Valley Regional Vocational District School Committee for the collective bargaining of the negotiated agreements with the teachers and clerical staff for FY2016.
- Ms. Ryan gave an update on the most recent Regional Schools meeting.

At 8:05 PM, a motion was made by Mr. Charbonneau and seconded by Ms. Ross to go into Executive Session for purposes of discussing strategy with respect to collective bargaining, to discuss arbitration and litigation. The motion was passed by a vote of 6-0. Voting "yea" on the motion were Ms. Ross, Mr. Charbonneau, Mr. Valarioti, Mr. George, Ms. Simms George and Ms. Ryan. There were no "nay" votes.

Mr. Valarioti left the meeting at 9:00 PM.

At 9:30 PM, a motion was made by Mr. George and seconded by Mr. Charbonneau to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Accompanying Paperwork – School Committee Meeting of September 23, 2014

- Meeting Agenda dated Tuesday, September 23, 2014
- Memo from Ms. Nawrocki dated September 23, 2014 re: Warrant
- Superintendent's Report dated September 23, 2014
- Memo from Kris Luoto to the School Committee dated September 22, 2014 re: Fiscal & Operations Update – September 23, 2014
- Copy of Meritorious Budget Award & Pathway to the MBA from the Association of School Business Officials International
- Memo from Mr. Hollick dated September 22, 2014 re: Principal's Report – September 23, 2014
- PowerPoint presentation hard copy re: MCAS Update
- Memo to School Committee members from Mr. Hollick dated September 22, 2014 seeking approval for overnight travel
- Memo from Bruce Long and Kerri Baltramaitis to the School Committee seeking approval for overnight travel
- Letter to Mr. Thomas Andrew dated September 11, 2014
- Letter to Mr. Thomas Moses dated September 11, 2014
- Letter to Mayor Arthur Vigeant dated September 11, 2014
- Letter to Mr. Kevin Sweet dated September 11, 2014
- Letter to Mr. John Coderre dated September 11, 2014
- Letter to Mr. Mark Purple dated September 11, 2014
- Letter to Mr. James Malloy dated September 11, 2014