



ASSABET VALLEY REGIONAL VOCATIONAL DISTRICT

SCHOOL COMMITTEE

Chairperson: Lynn G. Ryan

MEETING AGENDA

Tuesday, June 16, 2015 at 6:30 PM

Meeting will be held in the School Committee Conference Room at the Assabet Valley Regional Technical High School, 215 Fitchburg Street, Marlborough, MA.

ESTIMATED TIME	AGENDA ITEM
	PLEDGE OF ALLEGIANCE
6:30-6:35 PM	APPROVAL OF MINUTES ~ VOTE: To approve the minutes of the previous meeting(s). Bring enclosed.
6:35-6:40 PM	BILLS AND PAYROLL ~ VOTE: To approve warrant(s) as presented ~ Warrant(s) on table for Committee signatures
6:40-7:00 PM	AUDIENCE ~ Margaret MacLean from Unibank will be present to sign bond paperwork. ~ VOTE: To authorize Chair to sign bond paperwork. ~ Carolyn Madzar will make a presentation on Assabet After Dark. Bring enclosed. ~ To hear from any individual recognized by the Chairman who wishes to express an opinion on matters currently before the Committee
7:00-7:05 PM	STUDENT REPRESENTATIVE REPORT ~ To meet new Student Representative(s)
7:05-7:35 PM	SUPERINTENDENT-DIRECTOR REPORT ~ To hear updates from the Superintendent-Director. Bring enclosed. ~ To discuss Assabet Valley Collaborative approved budget. Bring enclosed. ~ State of the Institution Update. Bring enclosed. ~ To discuss Superintendent Goals
7:35-8:00 PM	DIRECTOR OF BUSINESS OPERATIONS REPORT ~ To hear updates from the Director of Business Operations. Bring enclosed. ~ VOTE: To set FY16 salaries for maintenance, cafeteria and child care employees. ~ VOTE: To approve budget transfers as recommended by the Director of Business Operations. Bring enclosed. ~ VOTE: To set school lunch prices for FY16. Bring enclosed. ~ VOTE: To set childcare tuition rates for FY16. Bring enclosed.
8:00-8:20 PM	POLICY DEVELOPMENT ~ To meet with Dorothy Presser to discuss MASC policy services ~ VOTE: Possible vote to approve contract for MASC policy manual development. Bring enclosed. ~ VOTE: Possible vote to approve contract for MASC Policy21 service. Bring enclosed.
8:20-8:30 PM	PRINCIPAL REPORT ~To hear updates from the Principal ~ VOTE: To approve overnight travel by JROTC cadets to Otis Air Force Base from June 29 – July 2, 2015. Bring enclosed. ~ VOTE: To approve out of state travel by JROTC students to Chocurua, NH on July 8, 10, 29 or 31, 2015. Bring enclosed. ~ VOTE: To approve overnight, out of state travel to Cherryfield, ME from September 18-22, 2015 by students in Learn and Serve Program. Bring enclosed.

8:30-9:00 PM **PERSONNEL**

- ~ **VOTE:** To re-appoint Treasurer for FY16. **Bring enclosed.**
- ~ **VOTE:** To approve final job description for Senior Mechanic. **Bring enclosed.**
- ~ **VOTE:** To approve final job description for Senior Accountant. **Bring enclosed.**
- ~ **VOTE:** To approve job description and set salary for Assistant Treasurer. **Bring enclosed.**
- ~ **VOTE:** To post, advertise and fill position of Assistant Treasurer
- ~ **VOTE:** To post, advertise and fill position of Part Time Clinical Instructor in the LPN Program. **Bring enclosed.**
- ~ First reading of revised job description for Part Time Clinical Instructor in the LPN Program. **Bring enclosed.**
- ~ Superintendent 90-Day Review
- ~ **VOTE:** To authorize the Superintendent-Director to post, advertise and fill any vacancies that occur during the summer or until which time the school committee meets again. **Bring enclosed.**

9:00-9:05 PM **COMMUNICATIONS**

- ~ Reading and distribution of communications received by the Committee and Superintendent. **Bring enclosed.**

9:05-9:15 PM **NEW BUSINESS**

- ~ **VOTE:** To appoint Superintendent to Assabet Valley Collaborative Board of Directors for FY16. **Bring enclosed.**
- ~ To set August 18, 2015 as the next school committee meeting date.

9:15-9:20 PM **OLD BUSINESS**

- ~ To discuss MASC Joint Conference (November 4-7, 2015) **Bring enclosed.**

9:20-9:35 PM **EXECUTIVE SESSION**

- ~To enter into Executive Session for the purpose of conducting contract negotiations with nonunion personnel (administrators)
- ~ To discuss exempt employee salaries

9:35-9:45 PM For the good of the school, to hear from any School Committee member recognized by the Chair.

Agenda prepared by Ernest Houle, Superintendent-Director



Secretary, Assabet Valley Regional Vocational District School Committee

The listing of items are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Meeting agenda posted at www.assabettech.com on Thursday, June 11, 2015 at 11:55 AM