

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

November 17, 2015

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 6:30 PM by the Chair. Members present were Ms. Ryan, Mr. George, Mr. Charbonneau, Mr. Valarioti and Ms. Ross. Ms. Simms George and Mr. Denman arrived at 6:35 PM. Also present were Mr. Luoto and Mr. Hollick. Mr. Houle was absent.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Mr. George to approve the meeting minutes of October 20, 2015 as presented. The motion was passed unanimously.

BILLS AND PAYROLL

A motion was made by Mr. Valarioti and seconded by Mr. George to approve Warrant Nos. 13-14, 1037-1050, 5470-5474. The motion was passed unanimously.

STUDENT REPRESENTATIVE REPORT

Mitch Lutz was present to give an overview of student activities. He was thanked and he left the meeting.

AUDIENCE

Rob McCann was present to give an overview of academic programs.

Mr. Denman and Ms. Simms George arrived at 6:35 PM.

Mr. McCann reviewed his PowerPoint presentation outlining academic programs.

SUPERINTENDENT-DIRECTOR'S REPORT

Discussion of Mr. Houle's mailed report as follows:

- Visit with MA State Senator Jennifer Flanagan - Mr. Luoto gave highlights of Senator Flanagan's visit on October 30, 2015.
- Marlborough Economic Development Council Meeting - Mr. Hollick gave an overview of the meeting that took place with Tim Cummings and Meredith Harris of the MEDC.
- Possible Animal Science Program Collaboration with Tufts University - Mr. Luoto discussed pursuing the possibility of this program in conjunction with Bay Path, further discussions will take place and more information will follow.

- Commission for District and School Accountability (CDSA) Final Report - Members received a copy of the report prior to the meeting. Mr. Hollick and Mr. McCann addressed questions from members regarding the report.
- Superintendent-Director NSIP Entry Plan – This topic was postponed until Mr. Houle is in attendance.

DIRECTOR OF BUSINESS OPERATIONS REPORT

- FY17 Budget Development – Mr. Luoto conducted a review of the details of the FY17 employee insurances budget. Mr. Luoto gave a PowerPoint presentation of in-depth details of the employee insurances portion of the budget.

PERSONNEL

Members received a notice of planned retirements of staff members.

A motion was made by Mr. Charbonneau and seconded by Mr. George to authorize the Administration to post, advertise and fill the position of Carpentry instructor due to a retirement. The motion was passed unanimously.

A motion was made by Mr. Denman and seconded by Mr. Charbonneau to authorize the Administration to post, advertise and fill the position of Auto Technology instructor due to a resignation. The motion was passed unanimously.

Superintendent-Director's Goals – prior to the meeting, members received a copy via email of the Superintendent-Director's goals as approved by the subcommittee. A motion was made by Ms. Simms George and seconded by Mr. George to approve the Superintendent-Director's goals as presented. The motion was passed unanimously.

PRINCIPAL'S REPORT

Recruitment - Mr. Hollick discussed recruitment efforts by staff and administration.

Student Scholarship – Discussion of the Adams scholarship recipients and the breakfast held in their honor.

Members expressed concern regarding the proposed European trip scheduled for February. The trip is currently in a holding pattern in light of the recent attack in Paris. Ms. McCann is working with EF Tours to make the best decision for the students. Mr. Hollick will keep the Committee informed.

NEW BUSINESS

Members discussed their attendance at the MASC/MASS Joint Conference.

Ms. Ryan distributed a copy of Mass General Laws, Chapter 71, Section 38M, Student Advisory Committees and discussed moving forward with the formation of this type of committee.

COMMUNICATIONS

- Job Training article from the Boston Globe
- News article re: Narcan Training
- News article re: Hudson Rotary recognizes student achievers
- Article on the renovation celebration
- Politics Newsletter re: welding
- News article re: Wayland town meeting vote to withdraw from Minuteman district
- DESE article re: Commissioner Chester Recommends Path to Next-Generation MCAS
- State House News Service article re: Mass. Board of Education Agrees to New Student Assessment Program

PROGRAM ADVISORY COMMITTEE

A motion was made by Ms. Simms George and seconded by Mr. Charbonneau to approve the five recommendations to the Program Advisory as outlined in member packets. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of November 17, 2015

- Meeting Agenda dated November 17, 2015
- Proposed meeting minutes of October 20, 2015
- Memo from Mr. Houle to the School Committee dated November 17, 2015 re: Warrant
- Memo from Mr. Houle to the School Committee dated November 9, 2015 re: Superintendent-Director's Report to the School Committee
- Memo from Mr. Luoto to School Committee members re: Fiscal & Operations Update dated November 12, 2015
- Chart re: All Employee Insurances
- Memo from Mr. Hollick to the School Committee dated November 11, 2015 re: Principal's Report for November 17, 2015
- Recruitment leaflet
- List of John and Abigail Adams Scholarship Recipients
- Copy of MGL Chapter 71, Section 38M, Student Advisory Committee
- Job Training article from the Boston Globe
- News article re: Narcan Training
- News article re: Hudson Rotary recognizes student achievers
- Article on the renovation celebration
- Politics Newsletter re: welding
- News article re: Wayland town meeting vote to withdraw from Minuteman district
- DESE article re: Commissioner Chester Recommends Path to Next-Generation MCAS
- State House News Service article re: Mass. Board of Education Agrees to New Student Assessment Program
- Memo from Russell Mangsen to Mr. Houle re Recommendation of Shane McGraw to the Electrical Wiring Program Advisory Committee
- Letter of Intent from Shane McGraw
- Memo from Russell Mangsen to Mr. Houle re Recommendation of Julie McMurray to the Health Technology Program Advisory Committee
- Letter of Intent from Julie McMurray
- Memo from Russell Mangsen to Mr. Houle re Recommendation of Adam Moore to the Plumbing Student Program Advisory Committee
- Letter of Intent from Adam Moore
- Memo from Russell Mangsen to Mr. Houle re Recommendation of Kevin Gebo to the House Carpentry Program Advisory Committee
- Letter of Intent from Kevin Gebo
- Memo from Russell Mangsen to Mr. Houle re Recommendation of John Flagg to the Metal Fabrication Program Advisory Committee
- Letter of Intent from John Flagg
- Memo from Russell Mangsen to Mr. Houle re Recommendation of Luke Ciarfella to the Metal Fabrication Program Advisory Committee
- Letter of Intent from Luke Ciarfella