

**ASSABET VALLEY REGIONAL VOCATIONAL  
DISTRICT SCHOOL COMMITTEE**

December 22, 2015

The School Committee met in regular session on the above date in the Epicurean Room. The meeting was called to order at 6:30 PM. Members present were Mr. George, Mr. Valarioti, Ms. Simms George, Mr. Charbonneau and Ms. Ryan. Ms. Ross arrived at 6:55 PM. Mr. Denman was absent. Also present were Mr. Houle, Mr. Hollick and Mr. Luoto.

**APPROVAL OF MINUTES**

A motion was made by Ms. Simms George and seconded by Mr. Charbonneau to approve the December 8, 2015 minutes as presented. The motion was passed unanimously.

**BILLS AND PAYROLL**

A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve Warrant Nos. 16, 1059-1060 and 5479-5480. The motion was passed unanimously.

**DIRECTOR OF BUSINESS OPERATIONS REPORT**

Mr. Luoto reviewed his mailed report as follows:

- FY Utilities Budget - Review of the FY17 Utilities Budget PowerPoint presentation print out as presented in mailed packets.

**SUPERINTENDENT-DIRECTOR'S REPORT**

Mr. Houle discussed his mailed report as follows:

- A Second Visit with MA State Senator Jennifer L. Flanagan - Senator Flanagan's second visit to Assabet Valley took place on Thursday, December 10, 2015. The Senator took a brief tour did an interview with students from AVTV of the Design and Visual Communications program and had lunch in the Epicurean restaurant.
- Boxborough Vocational Education Opportunities Committee Visit - the group visited and discussed potential access opportunities followed by a brief tour of the facilities.
- Update on Animal Science Program collaboration with Tufts University - Discussions are taking place. Mr. Houle will keep the committee updated as talks progress.
- An article re: Baker-Polito Administration Announces New \$9.2 Million Skills Capital Grants, was distributed to members at the meeting. Mr. Houle will follow up and keep the committee updated.

## **PRINCIPAL'S REPORT**

Mr. Hollick discussed his mailed report as follows:

- Student Participation in Athletics - information related to student participation in the athletic programs offered at Assabet Valley.
- Mr. Hollick requested School Committee approval for the following trips involving the JROTC Program:

A request was made for students to attend Leadership Camp at one of several possible locations in Massachusetts on February 15-19, 2016. A motion was made by Mr. Valarioti and seconded by Mr. George to approve the request. The motion was passed unanimously.

A request was made for students to attend MCJROTC Physical Fitness Competition at Sun Valley in Ashton, PA on March 19, 2016. A motion was made by Mr. George and seconded by Mr. Valarioti to approve the trip and to recommend that the group travel the day before the competition and stay overnight. The motion was passed unanimously.

Ms. Ross arrived at 6:55 PM

A request was made for 40 cadets and 8 chaperones to attend the Cadet Olympiad in Tampa and Orlando Florida on April 7-25, 2016, with the cost provided by cadets. A motion was made by Mr. George and seconded by Mr. Valarioti to approve the request. The motion was passed unanimously.

- Mr. Hollick discussed the activities and fundraising efforts of the JROTC students.

## **PROGRAM ADVISORY COMMITTEE**

A recommendation was made by Mr. Houle that the District School Committee appoint Mr. William Burg to the Metal Fabrication Program Advisory Committee for a period of four years. A motion was made by Mr. Valarioti and seconded by Ms. Simms George to approve the recommendation. The motion was passed unanimously.

Members received a list of meeting schedules for all Program Advisory Committees for the remainder of the school year.

Members also received a packet of Program Advisory Committee meeting minutes for the current school year

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

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William J. Charbonneau, Jr., Secretary

## Accompanying Paperwork – School Committee Meeting of December 22, 2015

- Meeting Agenda dated December 22, 2015
- Proposed meeting minutes of December 8, 2015
- Memo from Mr. Houle to the School Committee dated December 22, 2015 re: Warrant
- Memo from Mr. Luoto to School Committee members re: Fiscal & Operations Update dated December 17, 2015
- Hard copy of PowerPoint presentation, FY17 Utilities Budget dated December 17, 2015
- Memo from Mr. Houle to the School Committee dated December 16, 2015 re: Superintendent-Director's Report to the School Committee
- Article re: Baker-Polito Administration Announces New \$9.2 Million Skills Capital Grants
- Memo from Mr. Hollick to the School Committee dated December 16, 2015 re: Principal's Report for December 22, 2015
- Assabet Valley Regional Technical High School Annual Athletic Report 2014/2015
- Assabet Valley Regional Technical High Athletics Comparative Data Information Sheet
- Memo from Senior Military Instructor to the School Committee dated December 16, 2015, re: Request for Overnight and Out Of State Trips
- Memo from Russell Mangsen to Mr. Houle dated December 8, 2015, re: Recommendation of William Burg to the Metal Fabrication Program Advisory Committee
- Letter of Intent from William Burg
- List of Scheduled Meetings – Program Advisory Committees
- Meeting minutes of the Advanced Manufacturing Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Auto Collision Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Auto Technology Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Biotechnology Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Business Technology Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Computer Programming and Web Development Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Cosmetology Program Advisory Committee dated September 20, 2015
- Meeting minutes of the Culinary Arts/Hospitality & Tourism Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Design & Visual Communications Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Drafting and Design Technologies Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Electrical Wiring Program Advisory Committee dated October 15, 2015

- Meeting minutes of the Health Technologies Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Carpentry Program Advisory Committee dated October 15, 2015
- Meeting minutes of the HVAC/R Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Metal Fabrication/Welding Program Advisory Committee dated October 2015
- Meeting minutes of the Painting and Design Program Advisory Committee dated October 15, 2015
- Meeting minutes of the Plumbing Program Advisory Committee dated October 15, 2015