

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

December 8, 2015

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 6:30 PM by the Chair. Members present were Ms. Ryan, Mr. Charbonneau, Mr. Valarioti and Ms. Ross. Ms. Simms George arrived at 6:40 PM, Mr. George arrived at 6:45 PM and Mr. Denman was absent. Also present were Mr. Houle, Mr. Luoto and Mr. Hollick.

APPROVAL OF MINUTES

A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve the meeting minutes of November 17, 2015 as presented. The motion was passed unanimously.

BILLS AND PAYROLL

A motion was made by Mr. Valarioti and seconded by Ms. Ross to approve Warrant Nos. 15, 1051-1058, and 5475-5477. The motion was passed unanimously.

Ms. Simms George arrived at 6:42 PM

AUDIENCE

Ms. Sarah McCann and representatives from the Travel Club and the EF Tours Company were present to discuss the planned trip for students and chaperones to Europe scheduled for February 2016. Discussion of the details of the trip and the planned itinerary followed. A parent meeting has taken place and most parents gave an indication that they would like to move forward with the trip. The Committee thanked the audience for the update and asked to be kept updated on the plans for the trip.

Mr. George arrived at 6:45 PM.

STUDENT REPRESENTATIVE REPORT

Mitch Lutz was present to give an update on student activities and sports. He was thanked and he left the meeting.

SUPERINTENDENT-DIRECTOR'S REPORT

Mr. Houle discussed his mailed report as follows:

- A Second Visit with MA State Senator Jennifer L. Flanagan - A follow up visit was conducted on December 10 for the Senator to see areas she missed on her first visit, to

have lunch in the Epicurean Room and to give an interview to some Design and Visual students.

- Planning a Visit with MA State Representative Harold P. Naughton, Jr. - A visit from Representative Naughton is being scheduled, with the hope being that it can be scheduled for a time in December. Mr. Houle will keep members informed.
- Boxborough Vocational Education Opportunities Committee Visit - A visit is scheduled for December 11 to discuss access opportunities for Boxborough students.
- Foundation Budget Review Commission Recommendations Update - Mr. Houle distributed a handout of the Final Report dated October 30, 2015 for member review. An article from the Boston Globe entitled, "Governor Baker may seek new funds for vocational education" was also distributed for members to review. A Foundation Budget Review website is also available for members to review; Mr. Houle will email the link to members.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed report as follows:

- FY17 Budget Presentation Topics – Members reviewed a PowerPoint presentation of the transportation portion of the budget.
- FY17 Preliminary Budget - Members received a copy of a breakdown of the budget drivers by category for review prior to the meeting. Mr. Luoto made a recommendation that the District School Committee vote to approve the budget, which reflects an overall 2.7% increase.
- A motion was made by Mr. Valarioti and seconded by Ms. Simms George that the District School Committee vote to approve the FY17 Preliminary Budget, as proposed, at \$19,610,000. The motion was passed by a vote of 6-0. Voting 'yea' on the motion were Mr. George, Mr. Valarioti, Ms. Simms George, Mr. Charbonneau, Ms. Ross and Ms. Ryan. There were no 'nay' votes.

PRINCIPAL'S REPORT

Mr. Hollick discussed his mailed report as follows:

- Freshman Program Selection - Discussion of the process of freshmen program selection and the calculations involved.
- School Events - Music Department's Winter Concert to be held on December 17 at 7:00 PM.

COMMUNICATIONS

- Article from the Boston Globe, re: Governor Baker may seek new funds for vocational education
- Community Advocate article re: Assabet Valley honors veterans
- Clinton Wicked Local article re: Assabet Valley Regional Technical High School hosts FIRST Lego League
- Metrowest Daily News article re: Marlborough: Assabet students earn college credit via partnerships
- Metrowest Daily News article re: Marlborough: Assabet to host Exhibit/Admission Night next week
- Copy of letter to be sent to Secretary Jay Ash in the Executive Office of Housing & Economic Development re: Urban Agenda Grant Program - Marlborough
- Notification of an email that was sent to the staff regarding building security, and that all doors but the main door will be locked during the school day. Discussion of the process of security regarding building access going forward.
- Notification that the JROTC marched in the Maynard Christmas parade

PROGRAM ADVISORY COMMITTEE

Members were notified of two student appointments to Program Advisory Committees.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of December 8,, 2015

- Meeting Agenda dated December 8, 2015
- Proposed meeting minutes from November 17, 2015
- Memo from Mr. Houle to the School Committee dated December 8, 2015 re: Warrant
- Memo from Mr. Houle to the School Committee dated December 2, 2015 re: Superintendent-Director’s Report to the School Committee
- Report entitled, “Foundation Budget Review Commission, Final Report” dated October 30, 2015
- Memo from Mr. Luoto to School Committee members re: Fiscal & Operations Update dated December 12, 2015
- Printout of PowerPoint presentation entitled, “FY17 Budget: School Transportation, December 2015
- Memo from Mr. Hollick to the School Committee dated December 8, 2015, re: Principal’s Post – December 8, 2015
- Freshman Exploratory Program outline
- Article from the Boston Globe, re: Governor Baker may seek new funds for vocational education
- Community Advocate article re: Assabet Valley honors veterans
- Clinton Wicked Local article re: Assabet Valley Regional Technical High School hosts FIRST Lego League
- Metrowest Daily News article re: Marlborough: Assabet students earn college credit via partnerships
- Metrowest Daily News article re: Marlborough: Assabet to host Exhibit/Admission Night next week
- Copy of letter to be sent to Secretary Jay Ash in the Executive Office of Housing & Economic Development re: Urban Agenda Grant Program - Marlborough
- Memo from Mr. Mangsen to Mr. Houle dated November 12, 2015 re: Recommendation of a student candidate to the Painting & Design Technologies Program Advisory Committee (Sarah Barakian)
- Letter of Intent from Sarah Barakian
- Memo from Mr. Mangsen to Mr. Houle dated November 12, 2015 re: Recommendation of a student candidate to the Painting & Design Technologies Program Advisory Committee (Sydney Myette)
- Letter of Intent from Sydney Myette